

# BEST PRACTICE CATALOG

Project Title: **PATIENT EVALUATION: A PATIENT WRITTEN LETTER OF CONCLUSION**

Function Category: ☒ PATIENT-FOCUSED    ☐ ORGANIZATION    ☐ STRUCTURES

Subcategory: **Care of Patients**

Heading: **Programming**

Key Word(s): **Treatment Outcome**

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Hospital: **Vacaville Psychiatric Program**

**Purpose:** To provide the patient with the opportunity and method of crystallizing his treatment experience and assist the staff in obtaining potentially useful patient feedback information.

**Brief Description:** Patient composes a letter of conclusion, with staff assistance as needed, which summarizes his treatment experience. Patient is encouraged to describe both positive and negative aspects during his course of treatment. Patient also completes an objective feedback form. Treatment staff completes an evaluation form judging the patient's responses to treatment and states prognosis.

**Selection Basis/Criteria:** All patients nearing discharge from the Intermediate Treatment Program. Staff provides guidance through the letter of conclusion process. Patient is given a procedural page describing the task.

The following items are available regarding this Best Practice:

☐ Photographs    ☐ Video Tape    ☐ Drawings    ☐ Manual

☒ Other : **A brief descriptive page is available**

DATE SUBMITTED: **October 8, 1998**